

## Minutes of Annual General Meeting held on 17<sup>th</sup> July 2019

### Present:

Norma Armston, David Barnes, Abi Clark, Sandra Clark, Mary Corcoran, Pamela Eaton, Jack Firth, Barry Glasspell, Stephen Greenhalgh, Gail Gregory, Stephen Gregory, Ken Hahlo, Ian Hutchinson, David Kay, Joseph Leech, Shashikant Merchant, Leah Payne, Gordon Pendlebury, Deborah Robinson, Maria Sale, Ann Schenk, Jim Sherrington, John Sugden, Alice Tligui, Caroline Tosal-Suprin, Caron Woods, Mary Yates, Paul Yates,

### Apologies:

Tracy Boylin, Anne Bain, Georgette Kay – Bolton Carers Support, Julia Sylvester, Olwyn Holgate – Golden Oldies, Mrs J Millward – Golden Oldies, Sue Desai, Jim Fawcett, Julie Darbyshire.

### 1. Opening Remarks

Jack Firth (Independent Chair) Welcomed everyone to the meeting.

### 2. Minutes of AGM held on 16<sup>th</sup> July 2018

The minutes were agreed as a true record.

Proposed by Jim Sherrington and seconded by Alice Tligui.

Steven Greenhalgh (chair of Trustees) stated he has been a Trustee of Healthwatch since 2012 but was now stepping down as Chair and Trustee.

He summarised how Healthwatch had developed over the years, ensuring that it is independent and that robust data analysis systems were in place to ensure Healthwatch reports are respected. He also stated that Healthwatch Bolton had worked hard to develop relationships with all colleagues in Greater Manchester footprint without neglecting local issues. This was essential with the Greater Manchester Devolution agenda.

Steven also stated Healthwatch Bolton had a good working relationship with our commissioners and hoped this would continue.

He then thanked Jack Firth, Alice Tligui, fellow Trustees, staff and volunteers for all their hard work and introduced Jim Fawcett as the new Chair of the Trustees wishing everyone well in the future.

### 3. Trustee Appointments

The following new Trustees were approved:

- Jim Fawcett
- Hassan Osman

## VOICE:local

Proposer: Jim Sherrington

Seconded: Maria Sale

Unanimous vote by the membership by show of hands.

The following Trustees resigned:

- Susan Gambles
- Annmarie Stone
- Mick Hodlin
- Debra Baxter
- Steven Greenhalgh

Therefore trustees going forward will be:

- Ann Schenk
- Jim Sherrington
- Jim Fawcett
- Shashikant Merchant
- Anne Bain
- Tracy Boylin
- Umair Badat
- Thorrun Govind
- Hassan Osman

Steven also explained that there were vacancies on the Trustee Board and that an Expression of Interest form had been included in the information packs should anyone be interested in applying. He also stated that Healthwatch Bolton was especially interested in anyone who wished to be treasurer as this position was currently vacant.

#### **4. Annual Accounts**

David Kay presented the annual accounts and noted that there was nothing to suggest that the accounts had not been prepared in accordance with legal requirements.

He also noted that the Wigan contract, and therefore funding had been lost and the accounts he prepared explained how this loss of funding is being tackled.

The profit and loss account on page 6 shows that there was a deficit for both restricted and un-restricted funds. This is expected to clear during this financial year. The deficit was due to provision of redundancy costs related to losing the Wigan contract.

A member of Healthwatch Bolton asked about the increase in debtors shown in current assets. David Kay stated this was due to timing of applying for, and receiving payments of grants and there was no need for concern.

The accounts were then accepted:

Proposer: Shashikant Merchant

Seconded: Ken Hahlo

Unanimous vote by membership by show of hands.

## **5. Annual Report – Alice Tligui**

Alice stated she had left the organisation on 30<sup>th</sup> June this year. She would present last years' summary of work.

Alice summarised how things had improved for Healthwatch since she started working for the organisation in 2013.

She outlined the number of activities, reports, engagement sessions, members, enter and view visits, IAG enquiries and social media reach. She explained that the organisation had reduced the number of reports to concentrate on other areas within our remit.

Alice also stated that Healthwatch had done some commissioned work in addition to the core work.

Alice then discussed the Greater Manchester Devolution process and the amount of time her and Jack Firth had spent ensuring that Healthwatch Bolton were involved in the process. She also explained that she had been seconded to Healthwatch Greater Manchester and produced a review report on the process. As a result Alex Tan had been seconded to Healthwatch Trafford to support setting up a Research Unit for Greater Manchester. Alex and Healthwatch Bolton had just completed a project on a Greater Manchester level regarding the national survey on the NHS 10 year plan.

Alice then detailed the impact of the work Healthwatch Bolton had carried out over the last 5 years. Healthwatch had influenced:

- Technology Enabled Care planning in Bolton,
- New roles in Primary Care
- Co-Production in Bolton
- Young Peoples Mental Health Services
- Neighbourhoods
- Care Homes – oral health care report
- Young Carers

Alice then thanked all the staff and Volunteers, past and present, that had helped produce this work over the years. She also thanked Jack Firth for his support.

**6. 2019-2020 Priorities**

Deborah Robinson presented the Healthwatch Bolton priorities on behalf of Julie Darbyshire who could not be present due to illness.

This is an interim year and the priorities are:

- Prevention and Screening
- Emotionally Healthy Schools
- Children and young people's mental health
- Discharge from hospital
- We also intend to increase our volunteers

Deborah then summarised how successful the Young Carers project had been and that positive outcomes had arisen for the young carers of Bolton. Deborah informed the meeting that she had distributed information regarding this project.

**7. Thanks**

Jack Firth thanked Steven Greenhalgh for all his hard work during his time as Trustee and Chair of the Trustees.

Jack then thanked Alice Tligui for all her hard work over the last 5 years and improving the profile of Healthwatch Bolton.

**8. Q & A**

There were no questions asked by anyone present.

Meeting Closed.